



## Laurel Park Netball Club Constitution

1. The Club shall be called Laurel Park Netball Club.
2. The Club shall be affiliated to Netball South and England Netball Association.

### **3. Aims and Objectives**

To promote the personal development of all club members, participants, volunteers and officials of the Club in relation to netball and where appropriate routes to opportunities to enhance and increase individual's skills.

The aims and the objectives of the club will be to:

- Promote netball and the Club within the local community.
- To offer coaching and competitive opportunities in netball.
- Manage training sessions.
- To ensure a duty of care to all members of the Club.
- To provide all its services in a way that is fair to everyone.
- To ensure that all present and future members receive fair and equal treatment.

### **4. Membership**

- 4.1 The Club shall consist of the Officers and Members.
- 4.2 Membership of the club shall be open, and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions to any person in the area prepared to accept and support the objectives of the Club. No club member, participant, volunteer or official will receive less favourable treatment on the grounds of gender, marital status, social class, ethnic origin, creed or disability, or will be disadvantaged by conditions or requirements which cannot be shown to be relevant to their participation in the Club.
- 4.3 In accepting membership, a person agrees to abide by the constitution of the Club and the rulings of the Club's Executive Committee.

4.4 Members will be enrolled in one of the following categories:

- Full Member
- Junior Member

4.5 Members may resign from membership at any time by giving notice to the Club Secretary.

## **5. Membership Fees**

5.1 Membership fees shall be stipulated by the Committee at the Annual General Meeting, the Club Executive Committee distinguishing between members who are in full membership and junior members.

5.2 Fees will be paid in June of each year or by quarterly subscription. Junior fees will be payable each term.

5.3 The Club Executive Committee may decide upon other charges or subscriptions at its discretion.

## **6. Officers**

6.1 The officers of the club shall be; Chair, Head Coach, Secretary, Treasurer, Social Co-ordinator, Charity Coordinator, Tournament Secretary, CAPS Coordinator, Umpiring Secretary, Kit Coordinator. Junior Admin Coordinator, Safeguarding Officer, Junior representative (This person must be Under 18 years of age), Club Volunteer Coordinator and any other relevant position.

6.2 These officers shall hold for a period of 12 months, being elected annually at the Club AGM. All officers shall retire annually but shall be eligible for re-election.

6.3 Any casual vacancy occurring may be filled by the Executive Committee.

## **7. Executive Committee**

7.1 The club will be managed through the Executive Committee consisting of Chair, Head Coach, Secretary, Treasurer, Social Co-ordinator, Charity Coordinator, Tournament Secretary, CAPS Coordinator, Umpiring Secretary, Kit Coordinator. Junior Admin Coordinator, Safeguarding Officer, Junior representative (This person must be Under 18 years of age), Club Volunteer Coordinator. Only these posts will have a right to vote at meeting of the Executive Committee.

7.2 Meeting of the Executive Committee shall be convened by the Secretary and the committee shall meet as required.

7.3 The quorum for the transaction for business at the Executive Committee meetings shall be 4.

7.4 Every decision at a meeting of the Executive Committee shall be determined by a majority vote of all the members present and every voting member having one vote. In the event of an equality of votes the Chair of the meeting will have the casting vote.

7.5 The Executive Committee shall be responsible for considering any application for membership and shall decide if this application should be accepted. The decision shall be in accordance with a non-discriminatory policy.

7.6 The Executive Committee may delegate some or all its powers and making to a sub-committee. Any sub-committee must act only in accordance within the authority delegated to it by the Executive Committee.

7.7 The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

## **8. Finances**

8.1 All monies raised by or on behalf of the club shall be applied to further the objectives of the club and for no other purpose.

8.2 All club monies will be banked in an account held in the name of the club.

8.3 The Club Treasurer will be responsible for the finances of the club.

8.4 The financial year of the club will end on the 31<sup>st</sup> of May.

8.5 The Clubs annual accounts are independently reviewed, this review will be the responsibility of an individual other than the Treasurer.

8.6 A statement of annual accounts will be presented by the Treasurer to the Club Secretary for review and agreement ahead of the Annual General Meeting.

8.7 Any cheques drawn against club funds should cheques to be signed by two persons.

## **9. Annual General Meeting and other Meetings**

9.1 Notice of the Annual General Meeting (AGM) will be given by the Club Secretary, not less than 28 clear days' notice to be given to all club members.