



## Laurel Park Netball Club Constitution

1. The Club shall be called Laurel Park Netball Club (LPNC).
2. The Club shall be affiliated to Netball South and England Netball.

### 3. Aims and Objectives

- 3.1. To promote the personal development of all Club members, participants, volunteers and officials of the Club in relation to netball; and where appropriate, provide routes to opportunities to enhance and increase individual's skills.
- 3.2. The aims and the objectives of the Club will be to:
  - Promote netball and the Club within the local community
  - To offer coaching and competitive opportunities in netball
  - Manage training sessions
  - Ensure a duty of care to all members of the Club
  - Provide all its services in a way that is fair to everyone
  - Ensure that all present and future members receive fair and equal treatment.

### 4. Membership

- 4.1. The Club shall consist of a Juniors Section and a Seniors Section, each with Officers and Members, but governed by one Executive Committee.
- 4.2. Membership of the Club shall be open, and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions to any person in the area prepared to

accept and support the objectives of the Club. No Club member, participant, volunteer or official will receive less favourable treatment on the grounds of gender, marital status, social class, ethnic origin, creed or disability, or will be disadvantaged by conditions or requirements which cannot be shown to be relevant to their participation in the Club.

- 4.3. In accepting membership, a person agrees to abide by the constitution of the Club and the rulings of the Club's Executive Committee.
- 4.4. Members will be enrolled in one of the following categories:
  - Senior Member
  - Junior Member
  - Volunteer (non-playing) Member
- 4.5. Members may resign from membership at any time by giving notice to the Club Secretary/Manager.

## **5. Membership Fees**

- 5.1. Membership fees shall be stipulated by the Committee at the Annual General Meeting, with the Club Executive Committee distinguishing between members who are in senior membership and junior membership.
- 5.2. Senior fees will be paid in August of each year or by quarterly subscription. Junior fees will be payable each term.
- 5.3. The Club Executive Committee may decide upon other charges or subscriptions at its discretion.

## **6. Officers / Executive Committee**

- 6.1. The officers of the club shall be: Chair, Vice Chair, Club Secretary/Manager, Treasurer, Club Safeguarding Officer, Data Protection Lead and any other relevant position as deemed necessary by the Executive Committee, positions can be held by 2 officers - one representing Seniors and one representing Juniors.
- 6.2. These officers shall hold position for a period of 12 months, being elected annually at the Club AGM. All officers shall retire annually but shall be eligible for re-election.
- 6.3. Any casual vacancy occurring may be filled by the Executive Committee.
- 6.4. The Club will be managed through the Executive Committee consisting of a minimum of 6 persons in positions as deemed relevant by the Executive Committee. Only these posts will have a right to vote at meetings of the Executive Committee.
- 6.5. Meetings of the Executive Committee shall be convened by the Club Secretary/Manager and the committee shall meet as required.
- 6.6. The quorum for the transaction for business at the Executive Committee meetings shall be 6.
- 6.7. Every decision at a meeting of the Executive Committee shall be determined by a majority vote of all the members present and every voting member having one vote. In the event of an equality of votes, the respective Seniors' or Juniors' Chair of the meeting will have the casting vote.
- 6.8. The Executive Committee shall be responsible for considering any application for membership and shall decide if this application should be accepted. The decision shall be in accordance with a non-discriminatory policy.
- 6.9. The respective Executive Committee may delegate some or all its powers and making to a sub-committee. Any sub-committee must act only in accordance within the authority delegated to it by the Executive Committee.

## **7. Roles and Responsibilities of the Executive Committee**

- 7.1. The Committee has the following roles and responsibilities:
  - 7.1.1 Make key decisions relating to strategy, policy, finance and business management so that the organisation objectives can be achieved
  - 7.1.2 Propose a levy on the annual membership fee for consideration by the members at the AGM
  - 7.1.3 Create an environment conducive to high achievements
  - 7.1.4 Set the Club values and standards, protecting the future of the Club and ensuring it operates in a compliant and ethical way
  - 7.1.5 Establish policy and oversee its implementation in a safe, equitable and inclusive manner;
  - 7.1.6 Be responsible for the management of the affairs and for the success of the Club;
  - 7.1.7 implement an organised approach to succession planning for the Executive Committee so as to ensure an appropriate level of stability and continuity of the Club;
  - 7.1.8 Make, vary and revoke regulations, procedures, codes of behaviour, terms of reference, standing orders and byelaws for the better administration of the Club; and
  - 7.1.9 Adopt those rules, regulations, policies and resolutions of England Netball as applicable to members of England Netball.
- 7.2. The members of the Executive Committee shall, on a joint and several basis:
  - 7.1.10 Ensure that the Club complies with the terms of any contract with a third party; and
  - 7.1.11 Indemnify any member of the Executive Committee who enters into a contract in respect of any reasonable expenses and reasonable costs, losses or liabilities, judgments, fines and amounts paid in settlement, which she/he may reasonably incur or sustain because of entering into such contract.
- 7.3. The Club will provide direction, support and guidance to its recognised and approved county sporting partnerships, to ensure that the overall policies and strategies for the development of the game are communicated consistently and effectively to Club partners and that any additional funding opportunities within the County are identified, secured and used in line with county priorities.

- 7.4. The Executive Committee has the power to make, amend or revoke bylaws and regulations of the Club and such bylaws and regulations, and all changes thereto, shall not be effective until the earlier of:
- 7.1.12 the date of approval at a General Meeting of the Organisation; or
  - 7.1.13 one month after the passing of an appropriate resolution by the Executive Committee
- 7.5. Any action that may be taken by the Executive Committee at a meeting may also be taken by a resolution consented to in writing or email by a simple majority of the Executive Committee members provided that a copy of the resolution is sent to all voting members of the Executive Committee.
- 7.6. Where a resolution has been circulated to an Executive Committee member and has not been received back by the Club Secretary/Manager within 21 days of being sent out, that Executive Committee member will be deemed to have approved the resolution.
- 7.7. Members of the Executive Committee must act in accordance with the powers set out in this constitution and must exercise independent judgement taking reasonable care, skill and diligence, whilst avoiding conflicts of interest and conflicts of loyalty.

## **8. Finances and Accounting Records**

- 8.1. All monies raised by or on behalf of the club shall be applied to further the objectives of the Club, for charitable donation and for no other purpose.
- 8.2. All Club monies will be banked in an account held in the name of the Club (one for Seniors and one for Juniors).
- 8.3. The Club Seniors' Treasurer will be responsible for the finances of the Seniors section of the Club and the Juniors' Treasurer will be responsible for the finances of the Juniors section of the Club.
- 8.4. The financial year of the Club will end on the 31<sup>st</sup> of July.
- 8.5. The Club's annual accounts are independently reviewed. This review will be the responsibility of an individual other than the Seniors' and Juniors' Treasurers.
- 8.6. A statement of annual accounts will be presented by the Seniors' and Juniors' Treasurers to the Club Secretary/Manager for review and agreement ahead of the Annual General Meeting.
- 8.7. The requirement for no less than 2 signatories on the bank account will be met.

## **9. Annual General Meeting and other Meetings**

- 9.1. Notice of the Annual General Meeting (AGM) will be given by the Club Secretary/Manager, not less than 14 clear days' notice to be given to all Club members.
- 9.2. The AGM will receive a report from officers of the Executive Committee.
- 9.3. Nomination for officers of the Committee will be sent to the Club Secretary/Manager prior to the AGM.
- 9.4. Election of officers is to take place at the AGM.
- 9.5. All members over the age of 18 shall be entitled to vote at general meetings of the Club and shall have equal voting rights. An adult representative for any member under 18 shall be entitled to vote, if present, at general meetings of the Club on behalf of the member and shall have equal voting rights.
- 9.6. The quorum for general meetings shall be a minimum of 25 members present and eligible to vote.
- 9.7. An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Club Secretary/Manager signed by not less than 15 members. The Executive Committee shall have the power to call an EGM by decision of a simple majority of its members. The EGM should be held within 21 days of receipt of a valid requisition.

## **10. Voting Procedures**

- 10.1. Each member over the age of 18 shall be entitled to one vote. An adult representative for any member under 18 shall be entitled to one vote on behalf of the member.
- 10.2. A motion shall be carried by a single majority of those present and voting, except when the motion is a Constitutional amendment which shall require a two thirds majority.
- 10.3. The Chair shall have a casting vote in addition to a deliberative vote.

## **11. Property**

- 11.1. Responsibility for all property owned by the Club and for employment of any paid staff and volunteers rests with the Executive Committee.

## **12. Discipline and Appeals**

- 12.1. The Executive Committee shall have the power to take disciplinary action against any member and shall have the authority to terminate the membership of any member guilty of conduct deemed to be a detriment to the Club.
- 12.2. There shall be a right to appeal to the Executive Committee, against any decision made by an officer of the Club.
- 12.3. The appeal shall normally be considered within 14 days of it being received by the Club Secretary/Manager/Chairs.

## **13. Dissolution Procedures**

- 13.1. A resolution to dissolve can only be passed at an AGM or EGM through a majority vote of the membership.
- 13.2. In the event of dissolution, any assets of the Club that remain will become the property of England Netball or some other club with similar objectives to those of the Club.

## **14. Review of the Constitution**

- 14.1. The Constitution shall be reviewed on a yearly basis.
- 14.2. The Constitution will be only be changed through agreement at an AGM or EGM. Any alteration to the Constitution shall require two thirds majority of members present and voting.
- 14.3. Additions to, or alterations of, the Constitution shall be submitted to the Club Secretary/Manager/Chairs no less than 21 days before the date of the AGM or EGM, or with a request for a special meeting of Club members. No resolution involving an amendment to the Constitution may be proposed or amended from the floor of a meeting.

- 14.4. In the event of a proposal for amending the Constitution being submitted, the Club Secretary/Manager shall inform the membership of the proposed motion not less than 14 days before the AGM.
- 14.5. Any question or matter arising, which is not provided for with the Constitution, shall be dealt with by the Executive Committee, whose decision is final.

15. **Governing law and jurisdiction**

This Constitution and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales.

**DECLARATION**

Laurel Park Netball Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of members.

SIGNED: 

Date: 12 JUNE 2025

Name: Megan Walmsley

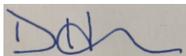
Seniors' Club Chair

SIGNED: 

Date: 12 JUNE 2025

Name: Rachel Stout

Club Manager

SIGNED: 

Date: 12 JUNE 2025

Name: Debbie Horn

Juniors' Club Chair